INTERNATIONAL AND CULTURAL AFFAIRS

The office of international and cultural affairs (OICA) coordinates international activities, administers all matters involving immigration for international students and scholars, and provides advisement services to the university’s international population.

OICA is responsible for the recruitment of international students, and serves as a direct contact with U.S. government agencies, embassies, consulates, and the private sector concerning international activities. The office serves as the campus home for international student exchange programs and study abroad programs. In addition, the office assists faculty and staff wishing to travel or work overseas, and offers special educational and training programs, both domestically and abroad.

The office of international and cultural affairs administers Missouri S&T’s Applied Language Institute, which houses the Intensive English Program. OICA is responsible for the organization of international protocol activities, promotes and monitors international linkage agreements, and administers a variety of international contracts.

Office of the Assistant Vice Chancellor
International and Cultural Affairs
209 Norwood Hall
Rolla, MO 65409-0160 USA
573-341-6425

International Sponsored Student Program
A full range of services for sponsored international students is provided through the office of international and cultural affairs. International students sponsored by international agencies receive special services and are assessed a sponsored student fee for each semester.

Details on the current sponsored student program and costs are available upon request from:

Office of International and Cultural Affairs
Sponsored Student Programs
104 Norwood Hall
Rolla, Missouri 65409-0160 USA
573-341-6015
iasss@mst.edu

Mandatory Health Insurance for International Students
All international students are required to purchase Missouri S&T international student health insurance as a condition of their enrollment. This includes all F-1 and J-1 visa holders. F-2 visa holders who are enrolled in classes at the applied language institute and/or Missouri S&T are also required to purchase Missouri S&T international student health insurance. Student insurance premiums are charged to the student’s Missouri S&T cashier’s account.

In addition, the J-2 dependents of the J-1 visa holders are required by U.S. department of state immigration regulations to purchase health insurance meeting J visa requirements.

For more information on the mandatory health insurance requirement, contact:

Office of International and Cultural Affairs
Health Insurance

Study Abroad Programs
The office of international and cultural affairs coordinates study abroad opportunities for Missouri S&T students. Students may choose from a variety of exchange opportunities including semester or year abroad, faculty-led short term exchange, summer abroad, and experiential learning opportunities such as Engineers Without Borders. Semester, year, or summer study abroad programs offer opportunities to earn credit towards the student’s Missouri S&T degree program.

Semester, year, and summer study abroad programs are available in approximately 50 countries. Missouri S&T offers exchange options ranging from studying courses in English at a foreign university, studying in a foreign language, or participating in a faculty-led program. Additional information, including a list of countries and universities where students may study abroad, is available at http://studyabroad.mst.edu.

Students eligible for financial assistance at Missouri S&T may be able to apply financial aid to study abroad. Students are encouraged to contact the student financial assistance office for details.

For additional information, contact:
Office of International and Cultural Affairs
Study Abroad
104 Norwood Hall
Rolla, MO 65409-0160 USA
573-341-6015
studyabroad@mst.edu
http://studyabroad.mst.edu

Travel Registry
All students traveling on a university-related trip should register in a university approved travel registry. Missouri S&T travelers can access the travel registry at http://globalminers.mst.edu Faculty and/or staff members or non-S&T affiliated travelers who are accompanying students are also required to register their travel. Faculty and/or staff members who are not traveling with students may voluntarily register their travel.

The purpose of the travel registry is to provide information to travelers of resources available to them while traveling and to assist the university to quickly and easily locate university travels during an emergency.

For additional information, contact:
Office of International and Cultural Affairs
Insurance Services
104 Norwood Hall
Rolla, MO 65409-0160 USA
573-341-6015
iainsure@mst.edu
http://international.mst.edu/travelingonbehalfofst/
**Intensive English Program (IEP)**

The Intensive English Program (IEP) at Missouri University of Science and Technology provides intensive instruction in the English language for international students whose proficiency in the language is insufficient for full-time academic admission to Missouri S&T.

The mission of the IEP at Missouri S&T is to assist international students in attaining the proficiency level needed to meet language standards and promote a successful transition to academic programs. The program provides courses in English grammar, writing, reading comprehension, listening comprehension, pronunciation, and presentation at four proficiency levels.

All international students who have not satisfied S&T's language proficiency requirements are required to complete IEP's assessment testing, which is comprised of four parts:

- **Michigan Test of English Language Proficiency (MTLP)** A standardized test that evaluates abilities in grammar, reading comprehension, and vocabulary.

- **Michigan English Language Institute College English Test - Listening (MELICET-L)** A standardized test that evaluates abilities to understand spoken English.

- **Test of Writing Proficiency (TWP)** A locally developed test that evaluates abilities to write clear, well-organized English based on nationally developed guidelines.

- **Oral Proficiency Evaluation (OPE)** A locally developed test that evaluates abilities to speak English clearly based on nationally developed guidelines.

Students who perform well on all tests may be approved immediately for academic course work at the university. Other students are enrolled in IEP course work, and may then complete the series of tests again at the end of the semester. Recommendations for promotion into a higher level of the IEP or for advancement into university course work are made by the IEP's academic coordinator based on student testing and faculty input.

Students who enroll in the IEP must complete that program to the satisfaction of its director and academic coordinator (i.e. satisfy all completion requirements) before being allowed to enroll full-time in university course work.

Ordinarily, the IEP is open only to students who intend to pursue study at Missouri S&T, and who have been conditionally admitted to the university. If space exists, international students already admitted to Missouri S&T and already taking course work may enroll in IEP courses to improve their English. In addition, international persons with no academic affiliation with the University may be considered for admittance into the Intensive English Program.

For more information on IEP, testing fees and program costs please contact:

Intensive English Program (IEP)
1207 N. Elm St.
114 SWBCC
Missouri University of Science and Technology
Rolla, MO 65409-1140 USA
Phone: 573-341-6640
Fax: 573-341-4514