S&T POLICE DEPARTMENT

Parking
All student-operated vehicles should have either a valid campus parking permit or student registration decal affixed properly to the vehicle. Missouri S&T Parking, Security and Traffic Safety Regulations, as adopted by the Parking, Security and Traffic Safety Committee and approved by the chancellor, provide for the payment of established fees for parking privileges and set fees for violation of those regulations. The university police department has the responsibility of enforcing parking regulations at Missouri S&T.

The size of the student body, faculty, and staff, coupled with the fact that a large number of students live off-campus, leads to a relatively large number of motor vehicles on and near the campus. This traffic load, in turn, complicates parking for the campus citizen and creates a hazard for vehicles and pedestrians. The committee has prescribed the rules governing the classification and use of parking lots, the qualifications for parking on those lots, and the rules for application, issuance, and use of parking permits.

Specific information on current regulations and other details pertaining to parking can be obtained at the University Police Department, G-10 Campus Support Facility, 573-341-4303. The regulations may also be found at: http://police.mst.edu/parking/parking.

Missouri S&T Parking: Rules in Capsule Form

1. All parking on campus requires either a purchased permit or payment at a meter. Decals (permit and registration stickers) must be affixed to the outside of the rear window or bumper on the driver's side of the vehicle. Temporary tabs shall be affixed to the inside rear window on the driver's side of the vehicle or hung on rear-view mirror.

2. All vehicles shall be parked HEADING into the parking spaces. (Do not back into or pull through the space.)

3. A visitor is anyone OTHER THAN an employee, student or member of their family.

4. Regulations pertaining to area permits and metered parking are enforced YEAR ROUND from 7:30 a.m. to 4:30 p.m. except on Saturdays, Sundays and official university holidays. Other regulations are enforced at all times.

5. Permit and metered parking at Thomas Jefferson Residence Hall and the Multi-Purpose Building shall be enforced 24 hours a day 7 days a week.

6. Employees and students lending their vehicle to a visitor will be responsible for any violations occurring on campus.

7. Parking permit owners shall park only in the area to which the purchased permit allows access.

8. Employees and students without parking permits shall use only metered spaces.

9. Specially marked disabled parking, driveways, yellow curbs and zones, spaces marked for 24 hour enforcement, fire lanes, vehicle types and areas not designated as a parking area, etc. shall be enforced 24 hours a day seven days a week.

10. University driveways, yellow curbs and zones, and any other area not specifically designated as a parking area shall not be used at any time.

11. The Director of University Police, with the concurrence of the Parking Committee Chair, shall have the authority to suspend all or part of the parking regulations for specific periods of time.

The full and complete set of Missouri S&T Parking Rules and Regulations can be found on our website, http://police.mst.edu/parking/parking/.

Lost and Found
The university police department is the central “lost and found” repository for the campus. Any lost and found items should be turned into the university police for reclamation purposes. If an item is lost, information should be filled out with university police, 573-341-4300, or can be reported by accessing: http://police.mst.edu/aboutus/services/lost/ in case the item is turned in at a later date.

Campus Security

Missouri State Uniform Crime Reporting (UCR) Statistics
Every law enforcement agency in the state is required to report crime data monthly to the Missouri State Highway Patrol (MSHP). MSHP creates and maintains computer files of the Missouri data and supplies information not only to the Federal Bureau of Investigations (FBI) for use in national crime statistics, but also to local agencies and organizations. To access crime data for the Missouri S&T police department submitted to the MSHP visit the MSHP Statistical Analysis Center: http://www.mshp.dps.missouri.gov/MSHPWeb/SAC/data_and_statistics_ucr.html.

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (CLERY)
As required by the U.S. Department of Education, the CLERY Act requires higher education institutions to make public certain crime data. Review the annual CLERY report submitted by the Missouri S&T police department online: http://police.mst.edu/annualclery/. A paper copy of the report can be requested by contacting the Missouri S&T police department at 573-341-4300 or by responding to the department which is located in G-10 Campus Support Facility.

Daily Crime Report
The CLERY Act also requires that crime information be made available to the public within two working days. Review the Daily Crime Report in the lobby of the Missouri S&T police department located in G-10 Campus Support Facility or at http://police.mst.edu/crimeinfo/ucr/.

University Police
The mission of the Missouri S&T police department is to support the academic and campus community in fulfilling its commitment to teaching, research, and service. The functions performed by the Missouri S&T police department include many services offered by a small municipal police agency, as well as certain service functions unique to the university setting. The Missouri S&T police department has an authorized strength of 23 full-time employees, including 12 state-commissioned police officers, six security guard, two parking control officers and four administrative staff members. Missouri S&T police officers are empowered under Chapter 172.350 of the Missouri Revised Statutes. As such the police officers are commissioned and armed. Additionally all Missouri S&T police officers possess Rolla City Police...
commissions as well. Police officers patrol on foot and by vehicle all
properties owned by the Missouri University of Science and Technology
24 hours seven days a week. The security guards perform additional
security checks on the main campus during evening and night hours.
In addition to the full-time staff, the department employs six campus
service officers (CSO’s), who are students who assist on a part-time
basis. Missouri S&T police department also has a Reserve Police Officer
Program where part-time officers are used on an as-needed basis.

Duties of the Missouri S&T police department include, but are not limited
to, preventative patrols, the investigation of crimes, crime prevention
through active campus involvement, service to students and others in
emergencies, special event coverage, overseeing parking lot operations,
and the enforcement of state laws, city ordinances, and university rules
and regulations.

Reporting Crimes at Missouri S&T
All crime victims are highly encouraged to report incidents to the
Missouri S&T police department regardless of how seemingly
insignificant the crime. Missouri S&T policy requires employees to
promptly report all criminal acts occurring on campus. To report a crime,
the victim or witness need only call the Missouri S&T police department.
A police officer will meet with the person to gather information and
prepare an official report. A log of all reported crimes is posted at the
Missouri S&T police department (G10 Campus Support Facility) and on
our website, http://police.mst.edu/crimeinfo/ucr/, under crime statistics
meet CLERY Act requirements.

Security of Campus
Accountability of the security of campus facilities originates with the
department chair. Areas of responsibility include, but are not limited to,
both interior and exterior entryways, exists, and windows, and items of
value within the department. Areas not under a specific department shall
be under the responsibility of the next higher level within the division.

The department chair is ultimately answerable for security problems
existing within his/her area of control, but can designate a dependable
and reliable individual(s) areas of security responsibility.

A particularly sensitive area in building access control is the issuance
of keys by departments to faculty, staff, and students. Department key
issuance and control shall comply with guidelines set forth in BPM-404
Keys to University Buildings: http://www.umsystem.edu/ums/rules/bpm/
bp400/manual_404.

Buildings shall be secured during the evening hours at the earliest
reasonable time. Any facility open for an extended period after normal
operating hours for that building shall require a permit to be open for the
hours specified on the permit.

During the academic year in which residence halls are open, those
halls shall be secured during the evening hours according to housing
department regulations. Faculty, staff, and students are encouraged
to prevent access by unauthorized personnel, in both residence halls
and other campus buildings, by verifying any door entered or exited has
closed and locked.

Maintenance of campus facilities involving security problem areas, such
as broken locks, windows, door, etc., shall involve reporting the security
problem as soon as possible to the physical facilities department, who
shall rectify the security breach within a timely manner..

Alcohol/Illegal Drugs Policies:
Alcoholic Beverages
The use or possession of any alcoholic beverage is prohibited on
all university property, except in the president’s residence and the
chancellors’ residences, and the sale, use, or possession may, by
appropriate university approval be allowed in approved university alumni
centers or faculty clubs, and for single events and reoccurring similar
events in designated conference, meeting, or dining facilities provided
by university food services, subject to all legal requirements. Further
information pertaining to alcoholic beverages can be obtained from the
S&T Alcoholic Handbook: http://stuaff.mst.edu/resources/handbook/
index-student/.

Illegal Drugs
University of Missouri regulations prohibit the unlawful possession,
use, distribution, and sale of alcohol and illicit drugs by university
students and employees on university-owned property and at university
or supervised activities. Local, state, and federal laws also prohibit the
unlawful possession, use, distribution, and sale of alcohol and illicit
drugs. Violation of the University of Missouri regulations and federal and
state laws can result in disciplinary action up to and including expulsion
for students and discharges for employees.

A variety of resources exist for drug and/or alcohol counseling, treatment,
or rehabilitation program. For detailed information concerning university
and community resources, students and employees may contact the
Substance Abuse Prevention Program, 107 Norwood Hall, 573-341-4292.
Confidential consultation, assessment, short term counseling, and
referral services are available free of charge to faculty, staff, and
students. A variety of prevention of education programs are also offered.

Victim of Sexual Assault Information
The following information is provided to assist a person who has been
the victim of a sexual assault.

Emergency Medical Examination/Evidence Collection
Receiving medical care immediately following a rape, attempted rape, or
sexual assault is extremely important for your well-being. It is essential
that you obtain:

• Emergency medical exam if you are injured.
• A general medical exam to ensure that you haven’t obtained injuries
that you are unaware of or unable to determine.
• A medical/legal examination for the collection of evidence if you
think there is any possibility you will want to prosecute the offender.
The exam must be conducted within 48 hours of the assault and you
must NOT clean up before the exam to avoid loss or contamination of
evidence.
• Testing for sexually transmitted diseases. AIDS, and possible
pregnancy (as part of follow-up treatment).

For medical emergencies, call 911 to have an ambulance dispatched.

Other sources of medical information for victims include Missouri S&T
student health services (available during business hours).

Emotional Support
The need for emotional support and assistance after a rape, attempted
rape, or sexual assault is great. In the aftermath of such a violation and
loss of control, it may be difficult to consider what steps to take.
Contact a close friend or family member to talk with and assist in making decisions. Contact the Missouri S&T counseling center whose services are strictly confidential and contacting this support service does not obligate you to take any further action.

**Reporting of Incident**
You may wish to report the assault in order to have the alleged offender apprehended and/or for the protection of self or others. If this is the case, successful apprehension and or prosecution of the offender depends greatly on a rapid and accurate report of the crime. Information about the assault can assist law enforcement authorities in providing and improving prevention strategies for the protection of the victim and others in the community.

You have the option of making a report for the purpose of assisting the police in protecting the community without obligation to participate in the prosecution. While the actual prosecution of the offender is pursued by the Phelps County prosecutor (not by the victim), prosecution is unlikely to occur without the consent and assistance of the victim. You have the right to choose not to contact the Missouri S&T police, but you are strongly encouraged to report the assault to the police department.

**Anonymous or Third Party Reporting**
Even if you may not want to prosecute the offender to have it known you were the victim of an assault, you can choose to report the assault anonymously. Or somebody who you have told about the assault can report it. This type of reporting will provide the department with general information that may be useful in preventing additional assaults on campus. To make an anonymous report, call the police department and request to speak with an officer.

**Disciplinary Actions**
Whether or not you choose to report the assault to law enforcement or participate in criminal prosecution, you may decide to take action through the campus judicial system. If you were assaulted by another Missouri S&T student, on or off-campus, the accused may be charged under the University of Missouri Standard of Conduct. The judicial officer at Missouri S&T is available to discuss campus judicial procedures. While the judicial officer may investigate the complaint and impose appropriate discipline with or without the victim's consent, discussing a matter of sexual assault with her/him does not compel the victim to participate actively in pursuing disciplinary charges. The judicial officer's phone number is 573-341-4292.

**Contact with Offender**
In situations where the accused and the accuser may be in close contact with each other because of class schedules and/or living arrangements, adjustments to housing or class schedules may be made. The director of residential life has the authority to give the accuser and/or accused the option of changing living arrangements. If the accuser and the accused refuse to change living arrangements, the director has the authority to change the living arrangements of either person. The judicial officer shall give the parties the option of changing class schedules to avoid contact. However, change of class schedules cannot be required until after disciplinary proceedings have concluded.