

FEES

"The university reserves the right to modify by increase or decrease the fees charged for attendance and other services at the University, including but not limited to tuition, at any time when in the discretion of the governing board the same is in the best interest of the University, provided that no increases can or will be effective unless approved by the governing board not less than thirty (30) days prior to the beginning of the academic term (semester, etc.) to which the fees are applicable, with all modification of fees to be effective irrespective as to whether fees have or have not been paid by or on behalf of a student prior to the effective date of the modification."

To review the statement of financial responsibility and its terms visit <http://cashier.mst.edu/studentfees/statementoffinancialresponsibility/>. This statement allows students to confirm their understanding of financial implications when registering each semester.

Electronic Billing Statements

Electronic billing is the official billing method for currently enrolled students at Missouri University of Science and Technology. Students will be notified by e-mail at their Missouri S&T e-mail account when monthly billing statements are available. Currently enrolled students will be able to view, print, and pay their student fee bill online at Joe'SS.

Currently enrolled students can also authorize others (parents, grandparents, guardians) to view and pay their student fee bill. Access to student account information can be granted by visiting <http://registrar.mst.edu/psinfo/additionalauthorizedaccess/>. For an additional authorized access (AAA) member to have access to electronically view and print the monthly billing statement and make payment online, access must be granted in TouchNet. Authorized Users are also notified when the statement is available at the e-mail address entered by the student during set-up. For further information view the cashier's website <http://cashier.mst.edu>. For more access options, please visit the Missouri S&T registrar's office web site at <http://registrar.mst.edu>. (<http://registrar.mst.edu>)

Tuition per Credit Hour

All students enrolled at Missouri S&T are required to pay tuition. Visit the Missouri S&T cashier's office web site for fee information at <http://cashier.mst.edu>.

Courses audited and courses taken for reduced credit will be counted at their normal credit value in computing the amount of tuition to be paid. Students enrolling in zero credit hours are required to pay tuition and fees according to the equivalent credit for the course.

Information Technology Fee

All students enrolled at Missouri University of Science and Technology are required to pay an information technology fee per credit hour.

Course Fees

An additional course fee will apply to the following and will be charged per credit hour:

Engineering and computing and sciences course fees will be charged per credit hour to all students enrolled in engineering, biological sciences, chemistry, computer science, geology, geophysics and physics courses.

Co-listed courses are subject to the engineering and computing and sciences course fee.

Business and information technology course fee will be charged per credit hour to all students enrolled in business, IS&T and M&IS courses. Co-listed courses are subject to the business and information technology course fee.

Student Activity/Facility Fee

A student activity/facility fee is charged to students each semester to pay for a variety of activities, services, and bonded debt on student fee funded buildings. The activity/facility fee is determined and approved by the Student Council. The activity/facility fee includes fees for the Havener Center, intramural and recreational facilities and programs, campus events, the student newspaper, radio station, and funding for a variety of student organizations. Graduate students pay a fee to fund the Council of Graduate Students. The activity/facility fee is prorated for students enrolled in fewer than twelve hours.

The activity/facility fee is charged to all students, undergraduate and graduate. Students attending the Engineering Education Center in St. Louis do not pay the student activity fee.

Additional information concerning the Missouri S&T student activity/facility fee is available at: <http://studentlife.mst.edu>.

Health Service Fee

The mandatory health service fee is charged to all students, graduate and undergraduate (full or part time enrolled) each semester. This allows students access to the Student Health Complex.

Academic Testing Fee

An academic testing fee will be charged to all undergraduate students that have reached the level of sophomore, junior and senior. Specific rates can be found on the cashier's website <https://cashier.mst.edu/>.

Graduation Fee

A \$75 graduation fee is assessed to all students who have applied as a candidate for graduation. This fee will be charged to the student account after submitting an application for graduation.

A \$25 certificate graduation fee is assessed to all students who have applied as a candidate for completion. This fee will be charged to the student account after submitting a certificate application for completion.

Time of Payment of Fees

All fees must be paid in full or payment arrangements made at the time of registration at the opening of each semester or term as a condition of admission to classes. Consult the academic calendar for dates of registration and payment of fees.

Minimum Fee Payment Plan

The student's account (to include tuition and fees, housing, traffic violations, etc.) will be billed for the full amount each month with a minimum payment allowed. The minimum payment is derived by dividing the full account balance by the number of scheduled payments remaining in the semester. If a student chooses to pay the minimum amount, a 1

percent per month finance charge will be assessed on the remaining unpaid account balance.

Late Payment Fee

Student fee accounts will be subject to a late fee for unpaid amounts billed when payment is not received by the scheduled due date as communicated on the student's monthly billing statement. If the minimum payment or billed balance due is paid on or before the scheduled due date, as it appears on the student's monthly billing statement, no late fees will apply.

Past due amounts owed to the university must be satisfied by payment in full. Failure to pay may result in transcripts or diplomas being withheld. The university will pursue appropriate collections practices which may include referrals to a collection agency for accounts that remain past due. The account may be assessed an additional collection charge of up to 25 percent of the balance if referral to a collection agency becomes necessary.

Fall Semester Payment Due Dates

Preregistered students: four installments due August, September, October, and November 10th.

Open registration students: the number of installments available will be dependent upon the timing of your registration.

Spring Semester Payment Due Dates

Preregistered students: four installments due January, February, March, and April 10th.

Open registration students: the number of installments available will be dependent upon the timing of your registration.

Summer Semester Payment Due Dates

Preregistered students: three installments due May, June, and July 10th.

Open registration students: the number of installments available will be dependent upon the timing of your registration.

Financial Aid

Approved financial aid is applied directly to a student's account. The entry will appear as a credit on the billing statement and will reduce the current term balance due. The balance remaining after application of financial aid will be billed to the student and will be subject to the minimum payment process and interest charge calculation.

Personal Checks

Personal checks will be accepted only for the amount due from the student. Personal checks can be presented to the cashier's office drop box or by mail to G4 Parker Hall, Rolla MO 65409. A late registration fee will be assessed if a check presented in payment of student fees is returned unpaid and remains unpaid after the close of the registration period.

Online Payment Options

Missouri S&T has convenient online payment options for our students and their authorized payers. Students can make online check and credit card payments by accessing TouchNet through their Joe's Student

Center. Authorized payers with access to student account information will log in to <https://joess.mst.edu/> to make online payment.

The University of Missouri contracts with a third party vendor to process credit card payments applied to the student fee account. Credit card payment can be made by Visa, MasterCard, Discover and American Express online only. A convenience fee of 2.85 percent (\$3.00 minimum) will be charged by the third party vendor on all credit card payments.

To avoid the convenience fee, students and their authorized payers, have the option to make an online electronic check payment by simply entering the bank/financial institution routing and account numbers at the time of the online payment. Online payment information can be found on the cashier's website at <http://cashier.mst.edu/>.

Late Registration Fee

A student who registers after the start of the semester will be charged a late fee equivalent to one hour undergrad tuition. Also, by registering late, a student may find certain sections or entire courses closed to registration. Each department reserves the right to close sections of courses or even to close enrollment in a department when the capacity of the class is reached.

International Student Sponsored Program

A full range of services for sponsored international students is provided through the office of international affairs. International students sponsored by international agencies receive special services and are charged an administrative fee per semester. Individual students desiring to take advantage of these special services may apply for them. Details on the current Sponsored Student program and costs are available upon request from:

Office of International Affairs
103 Norwood Hall
Rolla, MO 65409-0160

Sponsor Billing

If part or all of your educational expenses are being paid by an embassy, agency or company, you can elect to have them billed directly through our sponsor billing process.

Upon receipt of written authorization, a credit will be posted to your student account for the amount authorized. We will discontinue billing you for that amount and bill your sponsor directly. If the sponsor does not pay in a timely manner, the credit will be removed from your account and you will be responsible for this amount again, including the accrual of finance charges.

Additional information is available on the cashier's website under sponsor billing.

International Student Services Fee

The office of international affairs (IA) student services provides a full range of services to international students including, but not limited to, communication with prospective international students and applicants, issuance of immigration documents, new international student orientation as well as ongoing orientation/acclimation programs. IA manages the federally-mandated Department of Homeland Security Student and Exchange Visitor Information System (SEVIS) database and is responsible for meeting current requirements, the upcoming SEVIS II, and all follow-on phases. Due to the complexity and scope of these

associated mandatory requirements, a fee has been implemented in order to meet the system demands. Therefore, all F-1 and J-1 international students who are enrolled in one or more academic hours will be charged an International Student Fee per semester for fall, spring, and summer semesters.

Mandatory Health Insurance for International Students

All international students, as a condition of their enrollment, are required to purchase mandatory health insurance. This includes all F-1 and J-1 visa students. In addition, J-1 visa students whose spouse and/or children are living in the U.S. are required to carry health insurance. An independent carrier working through the International Affairs (IA) office, provides an insurance policy at a reasonable cost. Premiums will be charged during the fall and spring semester. Summer premiums are included in the spring semester.

For more information on the mandatory health insurance requirements for international students, contact:

Student Health Services
910 W 10th Street
573-341-4284

Reassessment of Fees

Fees subject to reassessment include: tuition, information technology fees, engineering and computing and sciences, and business and IT supplemental fees, student activity/facility fees, health service fees and any instruction-related miscellaneous fees that may be assessed.* Students who have registered for credit courses, and made payment of fees, and whose registration is subsequently canceled, or who withdraw from the university or reduce their course load, will, subject to certain exceptions and upon written request to the registrar's office, receive a reassessment of the fees in accordance with the current fee reassessment schedule : <https://cashier.mst.edu/refund/>

Fall/Spring Semester-16 weeks

Elapsed Days	Percent of Refund
Class days 1-5	100%
Class days 6-20	50%
Class days 21-40	25%
After class day 40	NO REFUND

Summer Session-8 Weeks

Elapsed Days	Percent of Refund
Class days 1-3	100%
Class days 4-13	50%
Class days 14-20	25%
After class day 20	NO REFUND

Class days are counted by excluding Saturdays, Sundays and holidays.

*Deductions may be made from any refund of fees for any financial obligation due the university.

Examination Fee

When a graduate student takes the master's comprehensive exam, doctoral qualifying exam, doctoral comprehensive exam, or defends their thesis/dissertation during the intersession, then an examination-only fee is appropriate by enrolling in one credit hour of Oral Examination,

5040/6040. Intersession, for the purposes of this section, refers to the specific interval of time between the closing date of one academic semester/session and beginning of classes for the academic semester/session that immediately follows. If the submission of graduate Form 2/7 and final copy of the thesis/dissertation are not completed before the next semester begins, the student must register for at least one hour of graduate research.